

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A remotely hosted meeting of the LPC Exec will take place on **Tuesday 16th November**, commencing at 10am, finishing at 4/4.30pm, with 8.30-10am set aside for personal preparation and reading of papers.

We will be mindful of good remote meeting practice and allow appropriate breaks.

A G E N D A

All actions and deliberations undertaken or performed by members of this Committee

Apologies for Absence: Sally Farmer, Arvi Sagar.

Guests: James Wood (PSNC Director Contractor and LPC Support)

Sponsor Partner: Amy Gates (Kora Healthcare UK Ltd)

1. 10-10.15am

Gather and commence at pace!

Agenda top-line walk-through.

2. 10.15-11.00

LPC Governance:

- **Committee: Member's update**
- **Treasurers Update**
Budget and finances planning for late 21-22
Funding grants update
Further bids (see ops and service sections update below)
- **Other pressing LPC matters:**
PNA update and what next?
RSG and what next?

3. 11.00-11.45am

Include Comfort Break 10mins

Reality Check: gather and share insights and ideas as to what happening, locally and nationally that affects our contractors and what we do to support them

- **Closures in county and PSNC guidance**
- **PSNC Conference**
(See Service update session later)

4. 11.45-12.45am

People update by exception

- **PCN Leads: review of development day and what next?**
- **Somerset system workforce development update**
- **Coms (letter to ICS Chair)**

- **Website update**

5. 12.45-1.00pm

Sponsor Partner: Amy Gates (Kora Healthcare UK Ltd)

6. 1.00-1.30pm

Lunch break

7. 1.30-2.00pm

Ops Update

- **GPCPCS: update on Winter Pressures proposal**
- **ERD rollout**
- **PharmAlarm supply update**

8. 2.00-3.00pm

Services Update

- **New PSNC “services benchmarked”**
- **New contract services recap: Hypertension**
- **PSNC PGD service commissioning toolkit**
- **NHSE/CCG Innovation bid update**
- **CPCS update across 111 and GP**

9. 3.00-3.45pm

PSNC Update James Wood

10. 3.45-4.30 (allowing for over-run on services section and closedown of meeting)

Review of PSNC learnings and day

Close

- **What went well, what was tricky, what to do same or different next meeting?)**
- **Plan next meeting cycle**

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family, or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in conducting the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body because they made the decision they did, recognising their accountability.