

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A remotely hosted meeting of the LPC Exec will take place on **Thursday 10th February** commencing at 9.30am, finishing at 2/2.30pm, with 8.30-9.30am set aside for committee personal preparation and reading of papers.

We will be mindful of good remote meeting practice and allow appropriate breaks.

A G E N D A

Apologies for Absence: none

Guests: Vas Alafodimos (Committee Member)

1. 9.30-10.00am

Kick-off: gather and commence at pace!

- Welcome
- Agenda top-line walk-through
- Confirm goals for the day
- Review of recent meeting minutes (Committee January)
- PSNC update CEO and RSG

2. 10.00-11.30 (Yvonne attending PNA Delivery Group)

- Finance Planning 21/22 close of year and ""/23 budget setting
- Review of LPC Focus 5 operational delivery plans
- New Support Roles: PCN Lead Coach and Clinical Pharmacist Coach

3. 11.30- 12.00 (Vas joining)

- Hypertension Case Study service deployment
- Explore AF-service add-on options
- How to support contractors with the clinical development and delivery agenda (ERD, SIDER, new contract services)

4. 12-1.00pm

Ops Update/Reality Check: gather and share insights and ideas as to what happening, locally and nationally that affects our contractors and what we do to support them

- Closures in county: exploring trends
- ERD local system programme rollout
- GPCPCS local system programmes rollout (including Quality Initiative and Process Mapping)

5. 1.00-1.30pm

Lunch

6. 1.30-2.30pm

By exception:

- **People Update (IP HEE Programme, PCN Leads development and System Workforce plans)**
- **Services Update**

Plan March Committee

Review and close of day

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.