

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A Dillington House face to face hosted meeting of the LPC Exec will take place on **Wednesday 23rd March**, commencing at 9.30am, finishing at 4/4.30pm.

We will be mindful of good face to face meeting practice and allow appropriate breaks.

A G E N D A

Apologies for Absence: Vas Alafodimos, Ian Colling

Guests: None

Sponsor Partner: Viatris Healthcare Ltd

Tim Robinson will share product information on treatment for recurrent UTIs

1. 9.30-10.00am

Kick-off: gather and commence at pace!

- **Welcome new member/introductions**
- **Agenda top-line walk-through**
- **Confirm goals for the day**
- **Review of recent meeting minutes (Committee January/Executive February)**

2. 10.00-10.30

Teamwork session: Working together/getting to know new members (led by James)

3. 10.30-12.30

LPC Governance: (comfort break as needed)

- **Treasurers Update: Budget and finances planning for year-end 21-22
(Where are we with spending plans?)**
- **Funding grant opportunities for 22/23**
- **Review of LPC Focus operational delivery plans for 22/23 and investment planning
for the setting of resource core, and options for further core+ and project
investment plans
How to support contractors with the clinical development and service delivery
agenda
(Breakout discussions review of plans, ways of working and goal setting. Will cover
the major programme initiatives ahead of the broader committee update session
later on agenda)**
- **PNA update**

4. 12.30-12.45pm

Sponsor Partner: Tim Robinson will share Viatris product information on treatment for recurrent UTIs

5. 12.45-1.00pm

Room-break ahead of RSG Webinar

6. 1.00-2.30pm

PSNC/RSG LPC working lunch and webinar session for whole committee.

7. 2.30-3.00

Post RSG webinar LPC discussion on RSG proposal reflections and planning our organisational next steps

8. 3.00-4.30

Functional updates

A) People:

- **LPC Website and Contractor Coms**
- **System Pharmacy Workforce update**
- **PCN Leads latest**
- **ICS update**

B) Ops Update:

Reality Check: gather and share insights and ideas as to what happening, locally and nationally that affects our contractors and what we do to support them

- **Closures in county: exploring trends**
- **ERD local system programme rollout**
- **GPCPCS QI Initiative**

C) Customer/Services

- **Review of BAU services run-rates**
- **Update on service innovations (Hepatitis/Hypertension)**

9. 4.30pm (allowing for over-run on day and closedown of meeting)

Close

- **What went well, what was tricky, what to do same or different next meeting?)**
- **Plan next meeting cycle**

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.