

LPC Exec Zoom meeting on Wednesday 27th April 9:30am till 1:30pm

James Nicholas (chair) Arvinder Sagar (Vice Chair) Fivos Valagiannopoulos (clinical Lead Pharmacist)

Peter Whitaker (Member)

Officers: CEO; Michael Lennox, Engagement Officer; Yvonne Lamb, Mary Pennington (meeting host)

Apologies for Absences: Shital Patel

Guest: Jonathan Higman (Designated CEO Somerset ICS)

AGENDA:

- **Chair** – Welcome and Introductions from James Nicholas. Yvonne Lamb to capture next steps and document minutes.
- **Governance and Finance** – Minutes were deemed accurate from previous meetings; it was noted that there were some parts that needed tidying up but were accurate. Mary to amend these points.
- Budget amendments to make the monies clearer, James Mary and Shital to get a date and time together to amend working budget.
- Expense Policy reviewed and minor wording amendments to be clarified by Peter and Mary.

RSG- The proposals for the future of contractor representation be released on Friday 29th April and will go to contractor voting for three weeks from Friday 29th May. The LPC will take steps to inform contractors on how they vote via bulletin messaging and encourage all contractors to engage with the process. There is a series of regional and national webinars for contractors to attend to find out more information on what they are voting for.

PNA- Neil and Yvonne to sense check the latest PNA that has gone out for public consultation and to report back to Michael.

New Website – The LPC website is about 90% finished but will need maintained as we go on. Yvonne and Mary to get a date in diary to review website for services.

- **ERD:** The ERD project is a work-in-progress and new PCNs are signing up to engage in the process.
- **Hypertension Service** – NHSE team send regular updates on which pharmacies have signed up to deliver the service, as to date we are unaware of Pharmacies actual activity. Yvonne to connect with Sharon Greaves at NHSE to get some data to share with committee.

ICS – Jonathan Higman joined our Exec today to update us around the ICS, including how it will work and the operational structure of the new ICS Board.

All slides will be distributed to Full committee soon.

Next Steps.

- 1) Mary and Shital to make minutes clearer and amend minor spelling mistakes.
- 2) James, Mary and Shital to review and make clear the budget especially around ring fenced money etc.

- 3) Expense policy, Mary and Peter to make any amendments needed.
- 4) Committee members who are not leads to show support at the regional RSG webinar on 9th May.
- 5) Yvonne and Neil to sense check PNA and report back to Michael for formal response to Pip Tucker on behalf of LPC.
- 6) Yvonne and Mary to get a date together to review website.
- 7) Yvonne to meet with Fivos and Peter Fee for Taunton Central on how best to sign patients from GPs for Hypertension service.
- 8) Yvonne to email Pinnacle to enable Fivos to get access to our LPC Pharmoutcomes license account so he can review services. – DONE.
- 9) Michael to send out ICS slides to committee once received.

Dates of LPC Meetings

18th May at Dillington House.

21st July on Zoom

28th September on Zoom &AGM

Exec Meeting Dates.

15th June – Zoom

17th August – Zoom