

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A face-to-face hosted meeting of the LPC Committee will take place on **Wednesday 18th May** commencing at 9.30am, finishing at 4.30pm, with a request for committee personal preparation and reading of papers ahead of the event please. We will be mindful of good face to face meeting practice.

A G E N D A

Apologies for Absence: none

Guests:

- **Andrew Prowse (Director of Pharmacy SFT)**
- **AstraZeneca Global Commercial: Johanna Michelle, Respiratory (Account Specialist & Colleague Richard Bolt.)**

1. 9.30-10.30am

Kick-off:

- **Welcome and whole team intros**
 - **Agenda top-line walk-through**
 - **Confirm goals for the day**
 - **What's important?**
 - a) **Thinking, sharing, and wandering about session!**
 - b) **Mapping the priorities (Boston matrix)**
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- 2. 10.30-12.45**
- a) **Review of LPC Focus 5 operational delivery plans and goal setting exercise (GROW the priorities in breakout groups)**
(Comfort break included)
 - b) **Clinical Coach action plan: Deeper dive to agree next quarter plan**
 - c) **RSG: Mapping our journey ahead (From Vote process, to vote outcome to vote impact and an outline implementation plan)**
 - d) **ICS: Progress update on involvement and integration**

3. 12.45-1.00

AstraZeneca Global Commercial: Johanna Michelle, Respiratory (Account Specialist.: & Colleague Richard Bolt.) *For clinicians wishing to attend.

4. 1.00-1.45

Lunch

5. 1.45-2.00

Return and prepare for guest virtual session

6. 2.00-2.30

Andrew Prowse Director of Pharmacy SFT: update and review session

7. 2.30-4.30

Governance and Operations Update (including comfort break)

- **Review of recent meeting minutes (Committee March and Executive April)**
- **Finance Planning 21/22 close of year and 22/23 budget latest (Project Fund accounting)**
- **PCN Lead: Progress on development programme**
- **Review of options for new ways of working on admin, accounts and coms support**
- **Hypertension case finding: latest progress**
- **GPCPCS local programme rollout (including Quality Initiative and Process Mapping)**
- **ERD local system programme rollout**
- **PSNC Conference update**
- **Website update**

Plan future Committee meetings

Review and close of day

FOOTNOTE: *AstraZeneca are supporting the logistics of this meeting, and have no input into the agenda*

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they



vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.