

## **SOMERSET LOCAL PHARMACEUTICAL COMMITTEE**

A remotely hosted meeting of the LPC Committee will take place on **Wednesday 18<sup>th</sup> January**, gathering at 9am and commencing at 9.30am, finishing at 4pm

We will be mindful of good remote meeting practice and allow appropriate breaks to allow some variety and to keep our time together stimulating.

Apologies for Absence: Yvonne Lamb and Nicola McKay

Guests:

Anne Cole Somerset Pharmacy Workforce PMO (update on IP Pathfinding survey and way ahead)

Shaun Green NHS Somerset Deputy Director of Clinical Effectiveness and Medicines Management (system Meds Opt update)

Sponsors: Caroline Furze from GSK *(Please note: Glaxosmithkline PLC is sponsoring the event but has had no input into the speaker selection, agenda or presentations.)*

## **A G E N D A**

### **1. 9.30-10.30am**

**Agenda walk-through, ground-rules, meeting objectives set, and outputs required agreed for the day.**

**LPC Standing Orders and Governance:**

- **Review meeting minutes and next steps of last meetings (Committee November and Executive December**
- **National Body brief updates and CCA reporting**
- **Budget and finances review: current and 22/23 year-end update**

### **2. 10.30-12.45**

**TAPR: Where are we and what next?**

- **Share outputs from LPC TAPR working Group**
- **Deep dive on 23/24 post-TAPR draft budgeting (officers to leave session as required)**
- **Draft 23/24 Delivery Plan Update**  
**(Current strategic issues and opportunities, Delegated Contract ICS Influencing and Primary Care Strategic Development programme**
- **Agree finalised Constitutional SGM Process**

**Comfort breaks as required**

**3. 12.45-1pm**

**Sponsor Support Session:** Caroline Furze from GSK

Please note: Glaxosmithkline PLC is sponsoring the event but has had no input into the speaker selection, agenda or presentations.

**4. 1.00-1.45pm Lunch break**

**5. 1.45-2.00pm**

**Buffer time to prep for guest sessions as required**

**6. 2.00-2.30**

**Anne Cole Somerset Pharmacy Workforce PMO (update on IP Pathfinding survey and way ahead)**

**7. 2.30-3.00**

**Shaun Green NHS Somerset Deputy Director of Clinical Effectiveness and Medicines Management (system Meds Opt update)**

**8. 3.00-3.45**

**Current Core Delivery Update with Committee Q+A  
(cover by brief exception reporting)**

**A) People**

- PCN leads progress
- System Community Pharmacy Integration Lead appointment

**B) Ops**

- Closures: current situation and update on LPC support guidance
- Somerset GPractice live issues

**C) Customer/Services**

- GPCPCS: review on our current drives to enhance quality and quantity

**9. 3.45-4.00pm Closedown of meeting**

**CORPORATE GOVERNANCE AND THE SOMERSET LPC**

The LPC has accepted the following guiding principles for members of the Committee:

**Accountability** – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

**Openness** – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

**Honesty** – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

**Leadership** – Members should promote and support the above principles by leadership and by example.

**Representativeness (Selflessness)** – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

**Integrity** – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

**Objectively** – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

## **Note**

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.