

## **SOMERSET LOCAL PHARMACEUTICAL COMMITTEE**

A remotely hosted meeting of the LPC Exec will take place on **Wednesday 22<sup>nd</sup> February** commencing at 9.30am and finishing at 4pm. There will only be a light need for preparation time with 8.30-9.30am set aside for your required reading of papers.

We will be mindful of good remote meeting practice and allow appropriate breaks.

### **A G E N D A**

**Apologies for Absence:** none

**Guests:** None

#### **1. 9.30-10.15am**

**Kick-off: gather and commence standing orders at pace!**

- **Welcome**
- **Agenda top-line walk-through**
- **Confirm goals for the day**
- **Review of recent meeting draft minutes (Committee January)**
- **Any new materials from national leadership bodies ie CCA/NPA**
- **Finance Planning 22/23 brief budget latest**

#### **2. 10.15-11.00am**

**TAPR: Progress on regional/national implementation, contractor votes tally to date and prep for evening TAPR EGM (ie presentation material and written statements)**

**Comfort Break**

#### **3. 11.15-11.30am**

**TAPR: Part 2 Post EGM/Vote Election cycle: LPC and PSNC Regional activity (see PSNC guidance papers)**

#### **4. 11.30-12.15am**

**IP pathfinding progress and planning**

#### **5. 12.15-1pm**

**Bid for project funding: Digital and Primary Care**

#### **6. 1.00-1.45pm**

**Lunch**

#### **7. 1.45-2.15pm**

**PCN Leads: way ahead for 23/24, churn, development and funding (Peter Whitaker proposal)**

**8. 2.15-2.45pm**

**Contractor Review:** discussion session on current live issues facing contractors and how we can best support by leading, lobbying and leveraging in system

- Identify key issues
- Prioritize those for action planning
- Agree next steps to be deployed

**9. 2.45-4.00pm**

(including break as required)

**Services:** New services development and support for contractors

- Implementation of new contract developments and local opportunities too

**10. 4.00pm**

**Close down and review**

## **CORPORATE GOVERNANCE AND THE SOMERSET LPC**

The LPC has accepted the following guiding principles for members of the Committee:

**Accountability** – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

**Openness** – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

**Honesty** – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

**Leadership** – Members should promote and support the above principles by leadership and by example.

**Representativeness (Selflessness)** – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

**Integrity** – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

**Objectively** – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

#### **Note**

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.