

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

A remotely hosted meeting of the LPC Committee will take place on **Wednesday 22nd March**, gathering at 9.30am and commencing at 9.30am, finishing at 4pm

We will be mindful of good remote meeting practice and allow appropriate breaks to allow some variety and to keep our time together stimulating.

Apologies for Absence: None

Guests: None

Sponsors: Tim Robinson, Viatris

A G E N D A

1. 9.30-10.30am

Agenda walk-through, ground-rules, meeting objectives set

LPC Standing Orders and Governance:

- Review meeting minutes and next steps of last meetings (Committee January and Executive February)
- National Body brief updates and CCA reporting
- Budget and finances review: current and 22/23 year-end update
- Latest on 23/24 post-TAPR draft budgeting

2. 10.30-12.45

TAPR: Where are we and what next?

- New Committee formation
- Draft 23/24 Delivery Plan Update
- Current strategic issues and opportunities, Delegated Contract
- ICS Influencing and Primary Care Strategic Development programme
- Save Our Pharmacy Campaign

Comfort breaks as required

3. 12.45-1pm

- **Sponsor Support Session:** Tim Robinson from Viatris

4. 1.00-1.30pm

Lunch break

5. 1.30-3.45pm

A) People

- Workforce update (System progress, IP development, Clinical, New Clinical Skills Training)
- Coms: Review of LPC use of channels (Philippa and Michael)

- PCN Lead latest

B) Ops

**Current Core Delivery Update with Committee Q+A
(cover by brief exception reporting)**

C) Customer/Services

- GPCPCS: review on our current drives to enhance quality and quantity
- IP Pathfinding programme update

D) Finance for contract and contractors

(any key points for LPC to note and take action on)

6. 3.45-4.00pm Closedown of meeting

CORPORATE GOVERNANCE AND THE SOMERSET LPC

The LPC has accepted the following guiding principles for members of the Committee:

Accountability – Members of the LPC are accountable for their decisions and actions to Contractors and the public, and therefore submit to scrutiny.

Openness – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.

Honesty – Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.

Leadership – Members should promote and support the above principles by leadership and by example.

Representativeness (Selflessness) – Members must reflect the interests of the Contractors who elected or appointed them to the LPC and must not make decisions in the interests of the general body of Contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.

Integrity – Members must put themselves under any obligation that might influence their performance on the LPC, or their ability to reflect the interests of the Contractors who elected, or appointed them, or to make decisions in the interests of the general body of Contractors.

Objectively – In making decisions, and in carrying out the business of the LPC, Members should act within the constitution and make decisions only on merit.

Note

The effect of the principles of Representativeness and Integrity is that the nominating bodies can mandate the Members to express a view, but cannot bind them in how they vote, or decide on an issue. This means the Members can hear and participate in debate and are free to amend their views in the light of the debate. They will no doubt then reflect to the relevant body why they made the decision they did, recognising their accountability.