



**Community
Pharmacy
Somerset**

Month End Claim Support Guide

Activity to Claim	Claim On	Claim By	Complete
Send all appropriate EPS claims to ensure payment	PMR	Month End	
Submit script & NMS and SSP figures for month	MYS	5 th Month	
Complete information for any returned scripts	MYS	5 th Month	
Post appropriate prescriptions and NHS111 urgent supply tokens to NHSBSA. https://psnc.org.uk/dispensing-and-supply/prescription-processing/prescription-submission/	POST	5 th Month	
Check and submit Flu claim	MYS	5 th Month	
Check and submit Pharmacy First claims	MYS	5 th Month	
Transfer required DMS information from your records (e.g., PharmOutcomes or PMR) and submit claim. <i>Ensure all 3 stages are complete and claimed as per NHSE Essential Service Specification</i>	MYS	5 th Month	
Transfer required Hypertension Case finding information from your records (e.g., PharmOutcomes or PMR) and submit claim	MYS	5 th Month	
Submit Supervised Consumption claim	PharmOutcomes	End of Month	
Ensure all Sexual Health entries are complete	PharmOutcomes	End of Month	
Ensure all PGD entries are complete	PharmOutcomes	End of Month	
Ensure all Nicotine Replacement entries are complete	PharmOutcomes	End of Month	

Ensure all Smoking Cessation entries are complete	PharmOutcomes	End of Month	
Ensure all Needle Exchange entries are complete	PharmOutcomes	End of Month	