

## **Pharmacy Specification for NRT LoR Supply**

### **Pharmacy Service Specifications**

### **Supply of Nicotine Replacement Therapy via a Letter of Request**

This Service Specification is for the supply of Nicotine Replacement Therapy (NRT) via a Letter of Request (LoR) for clients accessing support to Stop Smoking with Smokefree Somerset (SFS). As part of a 12-week treatment programme with Smokefree Somerset, clients will receive behaviour support and advice about suitable stop smoking medications including appropriate dosage and correct use of products. This process can facilitate NRT supply for clients receiving telephone and face to face support.

This is a counter-led service and as such, no further product training is required as NRT is 'over the counter' medication.

#### **Tariff**

As agreed by the LPC and SC the tariff payable for the supply of NRT will be as follows:

- £4 to process each fortnightly supply of NRT.
- NRT supplied at NHS Drug Tariff prices.

#### **Records**

All records of supply shall be made using PharmOutcomes. Where NRT is requested by SC Smokefree Somerset Stop Smoking Service, the client ID must be recorded on PharmOutcomes. All payments will be based on PharmOutcomes records and records must be updated within 2 weeks of supply.

#### **Incident reporting**

Any accident or incident involving medication in relation to the Services shall be recorded by the Service Provider and should be reported to the Service Purchaser as soon as practicable by telephone in the first instance, with a written report within fourteen (14) days.

Please contact Smokefree Somerset on 01823 356222 in the following order:

Caroline Brooks                      email: [caroline.brooks@somerset.gov.uk](mailto:caroline.brooks@somerset.gov.uk)

#### **Summary of procedures for the supply of Nicotine Replacement Therapy (NRT) under SC contract**

For Stop Smoking support in Somerset, pharmacies can complete the process to be a supplier of NRT in partnership with Smokefree Somerset. Once your pharmacy is signed up to the Public Health contract, please contact Smokefree Somerset who can advise on becoming an NRT supplier following the process below.

#### **SUMMARY OF PROCESS FOR THE SUPPLY OF NRT VIA LoR UNDER THE SC CONTRACT**

- 1) Sign and return Public Health pharmacies contract to SC.
- 2) Supply of NRT will be requested by Smokefree Somerset Stop Smoking Practitioner via a Letter of Request (LoR) which will be sent to the pharmacy via PharmOutcomes.

The client will be advised once the form has been emailed and asked both verbally and by text to contact the pharmacy before going in to collect their medication.

- 3) Check the client information provided on the LoR and clarify any further details required before supply of NRT medications as appropriate.
- 4) Supply NRT as requested on the LoR.  
There is no charge to the client for the medication – Supply must be recorded on PharmOutcomes along with the client ID number and SC will reimburse the cost of the medication (Tariff price) and a handling fee of £4 for each LoR processed.
- 5) If you do not consider treatment with NRT to be suitable (due to medical conditions/medications), please refer the client back to Smokefree Somerset and inform the Stop Smoking Practitioner of your decision – their mobile number will be on the request letter
- 6) Behavioural support and follow-up will be provided by Smokefree Somerset
- 7) Further supplies of NRT for the client will be requested by the Stop Smoking Practitioner via a LoR.  
No form = No supply. The client will be advised once the LoR form has been sent to the pharmacy and will be asked both verbally and by text to contact the pharmacy before coming in to collect their medication
- 8) No more than 2 weeks of medication should be supplied to the client at any one time unless requested by the Smokefree Somerset Stop Smoking Practitioner. No more than 12 weeks in total of NRT will be supplied unless requested by the Stop Smoking Practitioner. It is not SC protocol to supply licensed stop smoking medications for longer than 12 weeks.